

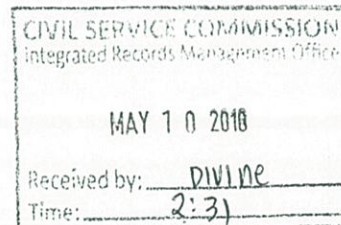


LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

8 May 2018

Ms. Ma. Leticia G. Reyna
Director IV
Integrated Records Management Office
Constitution Hills
Batasang Pambansa Complex
Diliman, Quezon City



Dear Dir. Reyna:

We are submitting herewith the Statements of Assets, Liabilities and Net Worth (SALNs) of the officers and employees of the **LBP LEASING and FINANCE CORPORATION** (LLFC, formerly LBP Leasing Corporation) for the year ended 31 December 2017.

Please note that **LBP LEASING AND FINANCE CORPORATION**, a subsidiary of the Land Bank of the Philippines, is registered with the Securities and Exchange Commission and its employees are covered by the Department of Labor and Employment (DOLE) rules and are members of the Social Security System (SSS). As such, the **LBP LEASING AND FINANCE CORPORATION** officers and employees are not in the Civil Service Commission (CSC) roster of government employees and we were not required to submit the SALN until the Governance Commission for GOCCs (GCG) required us to submit the SALNs of our officers and employees to the Civil Service Commission (CSC) as part of its Good Governance Conditions.

Please note further that the SALN of our President and CEO, Mr. Manuel H. Lopez is submitted to the Office of the President – Records, as required.

Attached are the Summary List of Filers and the **LBP LEASING and FINANCE CORPORATION** SALN Review Committee Certification, as required.

Thank you.

Very truly yours,


MA. LOURDES G. GONZAGA
Vice President/CSG Head



LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

04 May 2018

ATTY. CONCEPCION ZENY E. FERROLINO-ENAD

Director IV
Malacanang Records Office
Office of the President
Malacañang
Manila



Dear **Atty. Ferrolino-Enad**:

We are submitting herewith the Statement of Assets, Liabilities and Net Worth (SALN) as of 31 December 2017, of **MR. MANUEL H. LOPEZ**, President and CEO of LBP Leasing and Finance Corporation (LLFC).

Thank you.

Very truly yours,

MA. LOURDES G. GONZAGA

Vice President/Head-Corporate Services Group



LBP LEASING CORPORATION

(A LAND BANK SUBSIDIARY)

SPECIAL ORDER No. SO-13-048

Date of Issue : 04 November 2013
Guidance to : All LLC Officers and Employees
Subject : Creation of the SALN Review and Compliance Committee

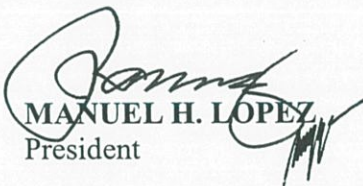
The SALN Review and Compliance Committee for the SALN submissions is hereby created composed of the following:

Chairman	:	Head – Corporate Services	Ma. Lourdes G. Gonzaga
Members	:	Head – Legal Services Unit	Atty. Marla A. Barcenilla
		Finance and Admin. Manager	Noel D. Calvez

The Committee is tasked with the following:

1. Monitor the submission of the SALN to ensure compliance with the deadline for submission.
2. Review all SALNs submitted to determine whether they are completely and properly accomplished, e.g., all applicable information / details required are provided by the filer and items not applicable are marked N/A; pages are numbered; spouses' signature, if applicable or certification on the absence of spouse's signature.
3. Submit to the LLC President a list of officers and employees in alphabetical order, who a) filed SALNs with complete data; b) filed their SALNs but with incomplete data; c) did not file their SALNs.
4. Prepare the Certification of Compliance (SALN Submission / Filing as required under IATF MC No. 2013-01.
5. Designate a Secretariat from among the CSG personnel that shall provide administrative support to the Committee.

For guidance and appropriate action.


MANUEL H. LOPEZ
President



LBP LEASING CORPORATION

(A LAND BANK SUBSIDIARY)

SPECIAL ORDER No. SO-13-049

Date of Issue : 04 November 2013
Guidance to : All LLC Officers and Employees
Subject : Designation of Officer to Administer Oath on SALNs

The CSC Guidelines on the SALN Form (Revised 2013) provides the following:

1. The Head of Agency can delegate the authority to administer oath with regard to the SALN form.
2. The authority to administer oath must be in writing.
3. Head of Agency shall include the Head of Office and / or Heads of Regional Offices of such agency / office.

In view thereof, the Head – Legal Services Unit is hereby authorized as the Officer to Administer Oath on the SALNs of all LLC officers and employees, except on the SALN of the Head – Legal Services Unit for which the Officer to Administer the oath shall be the Head – Corporate Services Unit.

For guidance and appropriate action.


MANUEL H. LOPEZ
President